

## MICKLETON PARISH COUNCIL

**To comply with The Health Protection (Coronavirus Restrictions) (No2) (England) Regulations 2020 to reduce the risk to councillors, staff and public attending face to face meetings, the following guidelines must be followed:**

Providing hand sanitiser to those entering the meeting room and making sure hand sanitiser is readily available in the room itself.

Staggering arrival times for staff, councillors and members of the public.

Ensuring seating is placed at least 2 metre apart.

Asking people to wear face masks.

Holding paperless meetings.

If papers are provided, people should be discouraged from sharing with others and asked to take the papers with them at the end of the meeting to minimise how many people handle the papers.

Arranging seating so people are not facing each other directly.

Choosing a venue with good air flow, including opening windows and doors where possible.

**As well as the above guidelines for Parish Councils, Mickleton Village Hall also had separate government guide lines for Community Buildings. Anyone attending Mickleton Village Hall must also adhere to the Community Buildings guidelines.**

K Towler  
29.07.20